

**Approved 07/24/2014**

**I. CALL TO ORDER** at 6:10 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes and Leon Holmes Sr; Town Administrator Heidi Carlson; Town Counsel Diane Gorrow and Town Assessor Scott Marsh.

At 6:11 pm a motion was made by Cordes to enter non-public session pursuant to NH RSA 91-A 3 II (e) to discuss pending litigation with the Town Attorney and Town Assessor. Holmes Sr seconded and the roll call vote was unanimously approved: Cordes – aye; Holmes Sr – aye.

At 6:40 pm motion was made by Cordes to return to public session. Holmes Sr seconded and the roll call vote was unanimously approved: Cordes – aye; Holmes Sr – aye.

Cordes moved not to accept the settlement that was brought to the Town regarding the FairPoint case. Holmes Sr and the vote was unanimously approved.

Gorrow and Marsh left the meeting at 6:45 pm.

## **II. ANNOUNCEMENTS**

1. The Planning and Zoning Office will be closed through July 14, and will reopen on Tuesday July 15, 2014 at 8:00 am.

## **III. LIAISON REPORTS**

07/02/2014 Planning Board – Chairman Hunter was not available this evening.

## **IV. APPROVAL OF MINUTES**

Selectmen reviewed the minutes of 26 June 2014 and 01 July 2014. Motion was made by Cordes to approve the minutes of 01 July 2014 as written. Holmes Sr seconded and the vote was unanimously approved 2-0. Cordes then moved to approve the minutes of 26 June 2014 with a couple of typo corrections. Holmes Sr seconded and the vote was unanimously approved 2-0.

## **V. SCHEDULED AGENDA ITEMS**

6:45 pm Public Input - none

7:00 pm Department Heads - none

7:15 pm Kevin Woods and Bruce White who are forming Fremont Community TV, met with the Board to discuss public access and the Town's current situation. Woods began by explaining the setup in Raymond, which includes his position, that of a part-time coordinator (20 hours a week); a few GAMO positions (Government Access Media Operator) who tape the meetings, and a Committee that includes a representative from the Board of Selectmen and School Board, as well as five other members, including Woods.

He explained PEG (Public, Education, Government) which has a defined clearly purpose to provide people a means to provide information, the "Soapbox of this millennium." He said Raymond started out 12 years ago with one volunteer and the PEG access facility was born about that time.

Woods discussed the process and growth and development of RCTV over time. Bruce White, a Fremont resident, has volunteered for several years with the Raymond Committee, and then came to Fremont several months ago to begin building our public access.

Raymond has some excess, outdated equipment that they would be willing to donate to Fremont to be able to get meeting broadcasting underway. The Selectmen said that they felt transparency is important and that the more people who are involved in local government, and have an understanding of it, the better.

Woods discussed additionally livestreaming on the website and have rebroadcast meetings as well. The volunteers would like to get more involved in Town and community events and taping public meetings to include the Selectmen, Planning Board, Budget Committee, and School Board. Woods talked about ways to energize a committee interested in organizing a PEG channel.

Woods will look at the surplus equipment in Raymond and what might be useful in Fremont, and will also work on getting a quote from a company to do the installation. Woods said it is important to get some things done professionally (such as installation).

They explained that come the fall and winter, they would like to work on upgrading some equipment to be able to do more with the bulletin board, with some incremental increases and changes.

Woods will work with White and bring it to the July Cable Committee meeting in Raymond with a recommendation for Raymond to donate some hardware for Fremont. Then it will go to the Raymond Town Manager and Selectmen and go from there.

Woods talked to Selectmen about putting together a Cable Committee. He felt the Board could simply vote to establish a Cable Advisory Committee of five or so members, and create a scope of work. Woods will share with the Board something similar to Raymond's tasking, and send it to the Board for review.

The Board said they were pleased to hear of their work and Raymond's offer to help out Fremont in getting started. Board members also thanked White and Woods for all their work, and they left the meeting at 8:15 pm.

Selectmen took a five minute recess.

## **VI. OLD BUSINESS**

1. Erickson marker post at 28 Tuck Drive - Selectmen discussed the most recent email from Carl Erickson and it was decided that Selectman Holmes would view the area at 6:30 am tomorrow morning with Road Agent Mark Pitkin. An email was sent to Erickson, who had earlier indicated he did not have time to meet with Town Officials to view it.
2. Carlson advised the Board that Chief Twiss is interested in pursuing some type of closure of Shirking Road in response to the increasing volume of illegal activity in the area.
3. In follow-up Carlson advised that the oil bid had been awarded to Buxton with only a final letter to be sent confirming the Town's gallons and billing information. The School Board is going to make an independent decision.
4. Camp Fremont is full for the summer. In response to a request from Elizabeth Rosa of Parks & Recreation, the Board did not feel it was feasible at this point in time to advertise and hire additional staff

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or further rearrange any budgeted funding, to expand the program. There was discussion about planning options for the program, and an overview of week 1. In 2015 plans are in progress for early registration and payment which will be mandatory to hold spaces for the program, to be able to better plan and avoid the chaos which occurred on the first Monday when the program filled to capacity.

5. Dan Tatem (Stantec Consulting) is still working on the updated scope and fee arrangement for the Martin Road Engineering. He has been out doing field work the past two weeks, and is planning to have it to the Board for the meeting of July 24<sup>th</sup>.

## VII. NEW BUSINESS

1. Selectmen reviewed the accounts payable manifest \$35,583.67 for the current week dated 18 July 2014. Cordes moved to approve the manifest. Holmes Sr seconded and the vote was unanimously approved 2-0. Selectmen discuss reviewed of the payroll and accounts payable manifests for next week. Motion was made by Cordes for the Board to approve the manifests after review by Carlson and at least one Selectman. Holmes Sr seconded and the vote was approved 2-0. Carlson will be in the office on Tuesday night next week to complete review of all payroll and payables, and Nygren will contact Selectmen when ready for review and their final signatures.

2. Selectmen reviewed bills and invoices for payment.

3. Selectmen reviewed the folder of incoming correspondence; review and signed outgoing correspondence to Pat Martel regarding request to withdraw \$1,482.31 from the Bridge Capital Reserve Fund for a pending invoice to Stantec for work on the Martin Road Bridge engineering.

4. Land Use Change Tax Warrants reviewed, signed, and forwarded to the Tax Collector:

Parcel 03-015.001.091	\$2,142.85	99-2 Hall Road
Parcel 03-015.001.021	\$2,142.85	32 Hall Road
Parcel 03-015.001.099	\$2,142.85	86 Hall Road
Parcel 03-015.001.084	\$2,142.85	91-4 Hall Road
Parcel 03-015.001.088	\$2,142.85	91-8 Hall Road

5. Carlson brought forth a letter from Chief Twiss regarding the wage rate for the Investigative Supervisor (Lieutenant) position. The initial wage rate of \$24.13 was budgeted to be increased to \$24.73 following successful completion of the probationary period. Lieutenant Arcieri is at the end of her probationary period. Chief Twiss is requesting the Board consider that she has been an excellent addition to the Department, and satisfactorily completed her probationary period. With this recommendation, Cordes move to approve the wage increase to \$24.73 for Lieutenant Arcieri. Holmes Sr seconded and the vote was approved 2-0.

6. Selectmen reviewed the property liability insurance renewal package.

7. Cordes moved to sign the 2014 dog warrant as presented by the Town Clerk for the Animal Control Officer. Holmes Sr seconded and the vote was unanimously approved 3-0.

8. Selectmen received a request from Marguerite Matthews to consider a motor vehicle fee refund. Ms Matthews' letter states that she did not know for what period she was doing her re-registration and feels that she cannot afford to do it. She is asking for some return on the fee she paid in July.

Selectmen reviewed and discussed this matter at length, and discussed the State of NH Department of Motor Vehicle policy, which is that no refund would be issued unless there was an error on the

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registration. If the Town were to refund the money, the applicant would still have a valid registration, and nothing changes that.

The Board felt that to issue any type of a refund or credit would set a precedent that partial registrations can be done, and this is contrary to State Law regarding re-registrations of already registered (renewal) vehicles. The Board denied the request and will sign a letter at the next meeting.

9. Selectmen reviewed and approved an Intent to Cut for parcel 07-117 owned by Iron Wheel / Thomas Waters.

10. Carlson advised the Board about a flying squirrel infestation at the Town's Historic Building at 282 Main Street. A proposal from Elite Pest was received for \$450 to take care of the problem in its entirety. Selectmen agreed to engage Elite Pest as they could begin immediately and have previously done work for the Town.

11. Selectmen approved a line item transfer request of \$2,725 from PD Patrol Wages to PD Call Out Wages to account for how the 250<sup>th</sup> Celebration hours had been budgeted in the 2014 Police Department Budget.

#### **VIII. NON-PUBLIC SESSION NH RSA 91-A**

The next regular Board meeting will be held on Thursday July 24, 2014 at 6:00 pm.

**IX. ADJOURNMENT** – Motion was made by Holmes Sr to adjourn the meeting at 9:15 pm. Cordes seconded and the vote was unanimously approved 2-0.

Respectfully submitted,

Heidi Carlson  
Town Administrator